### Public Complaints

It is the policy of the Board of Education to encourage parents/guardians and other citizens to express their concerns, to ask questions, and to take an active interest in the school's educational program and school environment by attending Board meetings, contacting the schools and meeting with members of the staff. The Board also recognizes the right of individuals and groups to present complaints concerning school personnel, the curriculum, school services or facilities. In the interest of responding to all complaints fairly and expeditiously, the following guidelines are established:

- 1) Whenever a complaint is initially directed to the Board, as a whole, the individual or group involved will be advised to confer with the appropriate school staff member first.
- 2) The individual or group will be advised of the routine channel of complaints, which is found on the attached contact guide.
- 3) Should a complaint be received by the Board of Education after the individual or group followed the channel of complaints outlined above, the Board will review a report on the matter from administration and provide a response. The complainant, at the discretion of the Board of Education, may be invited to an executive session of the Board for further information or discussion.
- 4) Should an individual Board member receive a complaint, the person or group should be advised of the channels outlined in this policy. The Superintendent should be informed of the complaint received by the Board members. Individual Board members do not have the authority to directly attempt to solve the problem. In cases where the Board member is unsure of the background on a specific matter, the Superintendent will provide information to enable a response to the complaint by either an authorized Board member or other spokesperson for the district.
- 5) Complainants must provide their identity.



# Chenango Valley Central School District Contact Guide 2023-2024 School Year



<b>Questions About</b>	1st Contact	2nd Contact	3rd Contact	4th Contact	5th Contact
Academics	Teacher	School Counselor	Building Principal	Assistant Superintendent	Superintendent
Athletics	Coach	Director of Athletics, Physical Education & Health, Asst. Principal	Assistant Superintendent	Superintendent	
Behavior	Teacher	Building Principal	Assistant Superintendent	Superintendent	
<b>BOE Policies</b>	Assistant Superintendent	Superintendent	Board of Education		
Budget	Business Executive	Superintendent			
Building Use	Director of Athletics, Physical Education & Health, Asst. Principal	Assistant Superintendent	Superintendent		
Cafeteria	Food Services Manager	Business Executive	Assistant Superintendent	Superintendent	
Classroom Procedures	Teacher	Building Principal	Assistant Superintendent	Superintendent	
Co-Curricular	Teacher	Building Principal	Assistant Superintendent	Superintendent	
Curriculum and Instruction Materials	Teacher	Building Principal	Director of Curriculum	Assistant Superintendent	Superintendent
Facilities	Director of Facilities	Business Executive	Superintendent		
Health Office	School Nurse	Building Principal	Director of Athletics, Physical Education & Health, Asst. Principal	Assistant Superintendent	Superintendent
Scheduling/ Grad Requirements	School Counselor	Building Principal	Director of Pupil Services	Assistant Superintendent	Superintendent
Special Education	Special Education Teacher or Service Provider	Director of Special Education	Assistant Superintendent	Superintendent	
Technology	Teacher	Building Principal	Director of Technology	Assistant Superintendent	Superintendent
Transportation	Bus Driver	Transportation Supervisor	Business Executive	Assistant Superintendent	Superintendent



## **Chenango Valley Central School District Contact Guide**



#### **PORT DICKINSON ELEMENTARY**

#### **CHENANGO BRIDGE ELEMENTARY**

#### **CHENANGO VALLEY MIDDLE SCHOOL**

#### **CHENANGO VALLEY HIGH SCHOOL**

#### GUIDANCE

MS/HS Guidance Office Main Phone Number: 607-762-6918 | Fax: 607-762-6944

#### **SOCIAL WORKERS:**

Jackie Arnold-HS	JArnold@cvcsd.stier.org		
Beth Hubenthal-MS	BHubenth@cvcsd.stier.org		
Jessica Isaacs-MS/HS	JIsaacs@cvcsd.stier.org		
Kimberlee Katusha-CB	KKatusha@cvcsd.stier.org		
Amanda Silvanic-PD	ASilvanic@cvcsd.stier.org		

#### SCHOOL COUNSELORS:

Judy Hayes-HS.....JHayes@cvcsd.stier.org Shelby Samson-HS.....SSamson@cvcsd.stier.org Ashley Skiff-MS/HS (8-9).....ASkiff@cvcsd.stier.org Rhonda Ruhm MS (6-7)-LTS....Ruhm@cvcsd.stier.org Megan Cieri-CB.....MCieri@cvcsd.stier.org Tina Hall-PD....THall@cvcsd.stier.org 2023-2024 School Year

#### SUPERINTENDENT OF SCHOOLS

Dr. Larry Dake.....Phone: 607-762-6810 | Fax: 607-762-6890 LDake@cvcsd.stier.org

#### ASSISTANT SUPERINTENDENT OF SCHOOLS

Michelle Feyerabend.....Phone: 607-762-6811 | Fax: 607-762-6890 MFeyerabend@cvcsd.stier.org

#### DIRECTOR OF ATHLETICS/HEALTH/PE AND ASSISTANT PRINCIPAL

Brad Tomm.....Phone: 607-762-6904 | Fax: 607-762-6942 BTomm@cvcsd.stier.org

#### DIRECTOR OF CURRICULUM

Tom Curry.....Phone: 607-762-6866 | Fax: 607-762-6890 TCurry@cvcsd.stier.org

#### **DIRECTOR OF FACILITIES AND OPERATIONS**

Andrew Burlingame......Phone: 607-762-6861 | Fax: 607-762-6896 ABurlingame@cvcsd.stier.org

#### DIRECTOR OF PUPIL SERVICES

Johanna Hickey.....Phone: 607-762-6918 | Fax: 607-762-6944 JHickey@cvcsd.stier.org

#### **DIRECTOR OF SPECIAL EDUCATION**

Tara Williams Whittaker.....Phone: 607-762-6830 | Fax: 607-762-6895 TWhittaker@cvcsd.stier.org

#### **DIRECTOR OF TECHNOLOGY**

Sarah Latimer.....Phone: 607-762-6820 | Fax: 607-762-6890 SLatimer@cvcsd.stier.org

#### FOOD SERVICES MANAGER

John Marino.....Phone: 607-762-6840 | Fax: 607-762-6890 JMarino@btboces.org

#### SCHOOL BUSINESS EXECUTIVE

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#### **TRANSPORTATION SUPERVISOR**

Jason Hibbard.....Phone: 607-762-6850 | Fax: 607-762-6896 JHibbard@cvcsd.stier.org

#### **CV HIGH SCHOOL ASSISTANT PRINCIPAL**

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